

DC Commission for National and Community Service

Commission Meeting Minutes
Wednesday, October 11, 2017; 6:30PM
Serve DC Office, Reeves Center, Community Room

Call to Order

Delano Called the Meeting to order at 6:30pm

Roll Call

Barbara cline
Jessica Hunt
Rochelle Howard
Saran White
Lars Etzkorn
Johnnie rice
Gail Oliver
Brandon Andrew
Nate Treffeisen

Reading of Past Meeting Minutes

Delano made a motion to approve the April 2017 meeting minutes.

Hands on Heart Training

Michael Briscoe led the HOH CPR First/Aid training to the Commissioners. Mike mentioned that HOH is an initiative led by Mayor Bowser.

Swearing-in

David Jones and Steve Walker led the swearing-in of the new Commissioners. The Commissioners that were sworn in to office included Louis Davis and Nate Treffeisen. Steve Walker thanked Commissioners for volunteering their time and effort.

ESF- 16 Volunteer and Donations Management

Anthony Stevens led the ESF-16 Volunteer and Donation Management. Anthony covered the past, present, and future of the program. The goal is to Connect, Learn and Serve. We want to connect to communities, to provide useful and relevant trainings so that they will be able to serve when needed. A video clip of Hurricane Irma was shown during the meeting. Anthony touched on the importance of developing a plan and exercising the plan to evaluate the strengths and weaknesses of the programs. This will lead to safer and stronger communities. Last quarter 107 full cert members were trained and the previous fiscal year 209 were trained.

This fiscal year Serve DC will be focusing on reaching out and engaging the 400 or 500 cert alumni. In case of a disaster Serve DC will be able to count on the trained volunteers to assist with disaster preparedness and donations management. Serve DC is looking to create more partnerships with DHS as well as securing more funding from HSEMA. The city just appointed a Community Resiliency Leader about 3 months ago. They received funding from the Rockefeller Foundation.

11.3.17 All Corps Member Conference

The All Corps Member Conference held last year had a good turnout with 222 AmeriCorps Members. The purpose of the conference is to assist with members who are struggling with getting through their year of service. The theme of this year's conference is "Serving Today Changing Tomorrow". The conference will be held at the National Baseball Youth Academy from 9:30AM-4:30PM. There will be 21 breakout sessions. Sessions include networking, stress management, nutrition on a budget etc. Yerlina will send an email to Commissioners to see if any are interested in presenting on a topic for the conference. The goal is to have 300 attendees.

CNCS Site Visit Recap

This was a 3 day site visit from July 24th-July27th. The CNCS staff reviewed our Policies and Procedures manual and visited 2 subgrantees where they met with AmeriCorps Members and staff. This was a programmatic visit and not a financial site visit. There were no findings reported but suggestions were made such as- the promotion of National Service (conducting monthly information sessions, going out to high schools to promote AmeriCorps). The second was continuous improvement (such as training our staff and Commissioners and taking trainings offered by CNCS and ASC).

AmeriCorps Competitive Grant Status (Logic Model Training and Peer Exchange Overview)

Commissioners should assist in the review of logic models. Theory of change is the basis of why you want to apply for funding. One should identify the problem, intervention methods, and the outcomes. For instance- an organization wants to provide literacy intervention to preschoolers. The intervention would be pulling students out of class to provide one-on-one support. At the end of the year students will be reading at grade level. Inputs- are what the organizations will contribute such as human capital, program staff, training, curriculum and other things that will contribute to make the program a success. The planned intervention- are activities such as workshops held for healthy food, reading programs, planting trees. Outputs include- how many young people attended workshop or how many are receiving services. The outcomes include- change in knowledge, behavior, condition, or attitude. Pamela will be sending a sample of a CNCS logic model to Commissioners. The submitted logic model should not be longer than 3 pages and the full application is 30 pages. Logic models will be sent to Commissioners on October 26th. They will have a week to review and provide feedback.

There is an opportunity for Commissioners to travel to Vermont to learn best practices such as how Serve Vermont utilizes their Commissioners and learn about their Commissioners responsibilities. This trip is scheduled for October 19th.

Recent and upcoming events

Recent Events

5.20.17 | The Commission Retreat was held at City Year's offices where an overview of the Bylaws and State Service Plan were provided followed by lively panel discussions on life after AmeriCorps and the impact of AmeriCorps programs in the District.

8.17.17 | Serve DC held the third annual My Brother's Keeper- DC Volunteer Recruitment Fair at the National Press Club where 60 organizations tabled. Over 250 individuals attended and learned about mentorship and pro bono consulting.

9.8.17 | Serve DC worked with senior citizens from IONA's Active Wellness program to assemble care kits. Personalized thank you messages were created and shared on social media.

9.11.17 | Serve DC held a beautification project on 9/11 by volunteering at The Access Housing, Inc. Serve DC and volunteers painted hallways and bedrooms, cleaned out storage closets, created a laundry area and re-stocked closets.

Upcoming Events

10.13.17 | Fall Tree Planting Days with Earth Conservation Corps |Fairfax Village 3|
9:30AM-2:30PM

10.14.17 | DC Scores Fall Frenzy 2017|Trinity University, 125 Michigan Ave, NE, Washington, DC 20017| 9:00AM-3:30PM

10.21.17 | Rise Up Against Addiction 5K 2017 | The Catholic University of America, 620 Michigan Ave NE, Washington, DC 20064| 6:00AM-12:00PM

11.3.17 | All Corps Member Conference | Washington Nationals Youth Baseball Academy| 3675 Ely Place SE, Washington, DC 20019 | 8:30AM-4:00PM

11.7.17 | Martha's Table Joyful Markets| King Elementary School, 3200 6th Street SE, Washington, DC, 20032| 2:00PM-6:00PM

12.1.17 | World Aids Day | Details are TBD

Commission Election Timeline

The Mayor's Order describes the composition of the Commission. During the General Election the Commission has the ability to describe how the commission should be organized. We have not had an election since Delano's tenure. The next commission meeting will take place on January 8th. For those that are interested in voting, Delano will send a questionnaire form no later than November 15th. The form will ask questions such as "What capacity are you interested in serving in? What best qualifies you to serve?". This information will be circulated to the group by November 22nd. Commissioners will review and ask questions between November 22nd and January 8th. The 3 positions include: Chair, Vice Chair and Secretary. The 3 committees include Volunteer Recognition, Program and Evaluation, and Community Development. The descriptions of the committees will be sent shortly.

Meeting adjourned.